**Research Findings Summary**

Below is an example template that can be used to quickly communicate key insights learned from a research study. Please copy and adapt this as needed. If you prefer to visually communicate your findings, use the [Research Findings Presentation Template](https://docs.google.com/presentation/d/1N8qpXAMiwi-yYEneIZFCBy1_kqQ7KWE1dwSUPRsq948/edit?usp=sharing).

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**Discovery Goals**

What key decision do you have to make? What research questions did you want answered to help inform your decision?

**Related Company Goals**

What company or product OKRs or outcomes were related to this work?

**Approach**

What research methods did you use to answer your questions?

**Key Learnings**

What key themes or insights did you learn as a result of this work?

**Next Steps**

What are the next steps for this work? Who will own it and what is the timing for it?

| **Team** | **Recommendation** | **Next Steps** |
| --- | --- | --- |
|  |  |  |
|  |  |  |

**APPENDIX**

**Relevant Resources**

* Provide links to relevant resources here (ex. Your research plan, existing artifacts, previous research, etc)